

**CITY OF LONG BEACH
DEPARTMENT OF PARKS, RECREATION & MARINE
MUNICIPAL GOLF COMMISSION MINUTES
APRIL 28, 2004**

1. CALL TO ORDER

The meeting of the Municipal Golf Commission was called to order by Bill Townsend, Chairman, at 3:33 p.m. in the classroom at the Long Beach Junior Golf Academy Building, 6730 E. Carson Street, Long Beach, California. Thomas Shippey, Manager of Maintenance Operations Bureau, took roll call and confirmed a quorum.

<u>Present:</u>	Bill Townsend, Chairman	
	Skip Rowland, Vice-Chairman	
	Robin Bellamy	Gail Berns
	John McCann	Bob Peeters
	Philip Barlow	Tonny Christensen
	Linda Cook	Ray McElhenney
	Len Kennett	Dorothy Deatherage
	Betty Hatcher	Len Kennett

Excused: None

Staff: Phil Hester, Director of Parks, Recreation & Marine
Tom Shippey, Manager of Maintenance Operations
Terry Lortz, Superintendent of Golf Operations
Emy Arteaga, Golf Operations Support

American Golf: Jeff De Franco, General Manager at Recreation Park 18
Lisa Georgeson, Junior Golf Coordinator

Audience: Bob Livingstone, CSULB
Mike Rae, Long Beach City College
Robert Tomlin, Millikan High School
Frank Dayak, Senior Golfer
Bill Barfield, Past Chairman
Craig Kessler, Public Links Golf Association

2. INTRODUCTION OF GUESTS

- None

3. APPROVAL OF MINUTES – MARCH 24, 2003

- The minutes of the March 24, 2004 meeting were approved as submitted.

It was moved by Commissioner Deatherage and seconded by Commissioner Cook that the Municipal Golf Commission approve the minutes.

4. GOLF SUPERINTENDENT REPORT

- Rounds of golf for March were up by 1,818 (5.22%) over the total course rounds for March. Total rounds of golf were up by 4,432 (4.70%) for the year compared to this time last year. **(Skylinks was removed from the comparison)**
- Mr. Lortz asked the commissioners if they had any questions or comments on the rounds/financial report for the month of March.
- Mr. Lortz reviewed the highlights of the Monthly Facilities Reports and asked the commissioners if they had any questions on any of the reports.

5. AMERICAN GOLF REPORT

- CIP Golf Fund - Available balance as of March 2004 = **\$526,398.65**
- Junior Golf 1% Fund-Available balance as of March 2004= **\$71,223.42**
- Mr. Jeff De Franco reviewed the men and women's club hours report.
- Ms. Lisa Georgeson provided an update on the various junior golf programs in our City.
 - The Long Beach Junior Golf Association has 428 registered members for 2004.
 - The Get-A-Grip Program commenced on the second week of spring break with visits to College Estates and Whaley Park. We have scheduled visits to eight park between now and Labor Day. We will again offer scholarships to the Long Beach Junior Golf Association for those who complete the program.
 - The introductory golf clinics for the Long Beach Chapter of the NAACP started on April 7th at Heartwell Golf Course. Naomi Ramey, Parks and Recreation Commissioner and Lisa Georgeson, Director of Long Beach Junior Golf coordinated these clinics.
 - Junior golf Challenge Series Tournament event scheduled for Friday, May 21st at Heartwell Park Golf Course.
 - D-Day Tournament scheduled for June 12th at Heartwell Golf Course. This tournament is our annual shotgun fundraising event for the Long Beach Junior Golf Association. Plan on entering a foursome, contact Lisa Georgeson at (562) 570-1272.
 - The Dempsey's fundraising tournament will be held on June 4th at Los Amigos Golf Course in Downey. If you would like information for this event, please contact Lisa Georgeson at (562) 570-1272.

- The annual Little Linksters program at Heartwell Golf Course is taking applications for youngsters 8 to 13 years old for the two-week sessions scheduled for July 12-16th and 19-23rd.
- Any volunteers interested in answering the phones for a couple of hours in our office on Mondays, Tuesdays, and Wednesdays? If anyone is interested, please call Lisa Georgeson at (562) 570-1272.
- Seeking table workers for Friday afternoons between 2:30 p.m. and 6:30 p.m. for the Long Beach Junior Golf Program.

6. COMMITTEE STATUS REPORTS

A. Capital Improvements – Skip Rowland

- Waiting to receive balance report on CIP monies available for improvement projects. The CIP list will be reprioritized after the Skylinks Golf Course Renovation project has been completed. Reminder American Golf has already begun working off the list, which they were not required to until Skylinks Golf Course was completed.

B. Fees & Charges – Bob Peeters

- No committee report.

Mr. Shippey informed the commission that the City received the fee proposal from American Golf Corporation. The City will be reviewing the report and submitting it to the Fees & Charges Committee to begin the review process.

C. Hall of Fame – Len Kennett

- Commissioner Kennett informed the committee members to plan on attending the next meeting on May 26th at 2:00 p.m. Heartwell Junior Golf Building in the conference room. Nomination forms will be available at the golf courses after April 28th.
- Commissioner Kennett would like to invite all of the Hall of Fame members to the grand opening of Skylinks Golf Course.

D. Policies & Procedures– Tonny Christensen

- No committee report.

E. Tournaments – Dorothy Deatherage

- The Long Beach Convention Center (ARMA) will be having a tournament at Recreation Park 18 on Monday, October 1, 2004 at 1:00 p.m. for 144 players. This

request is part of the tournaments allowed to the Long Beach Convention Center group.

F. Junior Golf Advisory – Linda Cook

- No committee report.

7. UNFINISHED BUSINESS

Skylinks Golf Course Renovation Update. The following summary was provided to the commissioners:

- Additional drainage sumps were installed at Skylinks Golf Course along the back nine fairways. The new 50-foot steel driving range fence poles were installed and the netting support cables were attached across the top of the poles. The California Conservation Corp workers removed ten palm trees around the clubhouse and planted the last of turf sod on the course. Hundreds of shrubs were planted in planter beds.
- Week ending April 2nd, golf course renovation project is on schedule. The 11 new greens south of Wardlow were mowed for the first time and the 9 greens north of Wardlow have fully germinated. The whole course has now been fertilized and the front 9 fairways are being rototilled. The California Conservation Corp workers removed 5 more palm trees and planted about 75 palettes of turf sod around various greens and bunkers on the front nine holes. The contractor has planted hundreds of shrubs in new landscape planter beds around the lakes next to # 1, 16, and 18 greens. Plumbing is being connected to the two newly installed restroom buildings.
- Week ending April 9th, golf course renovation project was not affected by the recent rain. Additional drainage sumps are being installed along the back nine fairways. The new 50-foot steel driving range fence poles were installed 10 feet deep and the netting support cables are being attached across the top of poles. The new greens are being mowed and the front nine fairways were rototilled and finish graded. The California Conservation Corp workers removed 10 palm trees around the clubhouse and planted the last of turf sod being installed on the course. Hundreds of shrubs are being planted in planter beds.
- Week ending April 16th, golf course renovation project is progressing well. The California Conservation Corps workers removed 8 palm trees and completed pruning large oleander shrubs along Clark Avenue. The fencing contractor installed 25-foot tall safety barrier netting along the same area north of Spring Street. Electric conduit was installed to the pumps at the lake next to #9 green. The greens #6 through #9 were mowed for the first time this week.
- On April 15th a mandatory Pre-Bid Conference was held for the renovation of the Skylinks Golf Course Clubhouse. The bids will be opened at 9:00 a.m. on May 5, 2004.

- Week ending April 23rd, golf course renovation project work is on schedule. The California Conservation Corps workers painted the top and bottom rails black on the chain-link fencing that wraps around the corner of Clark Avenue and Spring Street. The contractor finished installing the 40-foot high safety netting around the three sides of the driving range. The waterfall and small pond next to the clubhouse were excavated
- Week ending April 30th, golf course renovation project work is on schedule. The contractor finished installing the 40-foot high safety netting along the Lakewood Blvd. side of the # 7 fairway. The water and sewer lines were installed to the new restroom building next to the # 16 tee. All concrete cart paths have now been completed. All greens are being mowed three times a week. All fairways and roughs north of Wardlow Road were planted with '419' hybrid Bermuda grass. The California Conservation Corps workers painted the chain-link fencing that wraps around the corner of Clark Avenue and Spring Street. The contractor planted 600 more shrubs along the perimeter areas.

Strategic Plan Update:

- The ad-hoc committee has started to meet to work on determining and prioritizing the goals and objectives of Golf Operations. After this process, subcommittees will be formed to review the manuals and recommend revisions that reflect the established goals and objectives.
- Strategic Plan Members: Del Walker, Tonny Christensen, Phil Barlow, Dorothy Deatherage, J.C. Squires (City Auditor's Office), Terry Thrift (Long Beach Chamber of Commerce), Ron Arias (Health & Human Services), and Tom Shippey (Parks, Recreation & Marine).
- Commissioner Christensen commented that Susan Quinn keeps everyone focused and the committee has made a lot of progress.

8. **NEW BUSINESS**

- None

9. **COMMENTS**

A. AUDIENCE

- Mr. Robert Tomlin, coach at Millikan High School heard about the possibility of not being able to use Skylinks Golf Course for any high school games when it reopens. Mr. Shippey commented that the City and American Golf Corporation have no intention of making any changes to their relationship with the high schools and colleges.

B. STAFF

- Mr. Lortz informed the commissioners about the upcoming Town Hall Meeting on Saturday, May 1st from 9:00 – 12:00 at City Hall to seek community comment on the proposed changes to the Long Beach City Charter.

C. COMMISSIONERS

- Vice-Chairman Rowland commented on the great golfing opportunities offered through all the high schools, Long Beach City College, and California State University.
- Commissioner Kennett commented on the great maintenance at all golf courses.
- Commissioner Peeters has questions about the Ethics Booklet received from the City Attorney's office. Heather Mahood, Deputy City Attorney will attend the golf commission meeting on June 16th to answer any questions.

10. **NEXT MEETING**

**June 16, 2004 at 3:30 p.m.
Heartwell Junior Golf Building
6730 E. Carson Street
Long Beach, CA 90808**

11. **ADJOURNMENT**

- Meeting adjourned at 4:40 p.m.

Respectfully submitted,

Emy Arteaga
Golf Operations Support

c: Municipal Golf Commission
Reginald I. Harrison, Deputy City Manager
Phil T. Hester, Director of Parks, Recreation and Marine
Thomas A. Shippey, Manager of Maintenance Operations
Terry L. Lortz, Superintendent of Golf Operations
Jay Carballo, Regional Director of American Golf Corporation
Lisa Georgeson, Director of Junior Golf Programs